



## SETTING UP THE LABEL PRINTER FOR SILVER PRO RESTAURANT

### What you will need:

- Bixolon Label printer
- Power adapter
- Sticky Media Labels purchased through Iconex.
- Ethernet Cable
- Access to your wireless network and router
- Version 4.3 or newer of NCR Silver Pro Restaurant

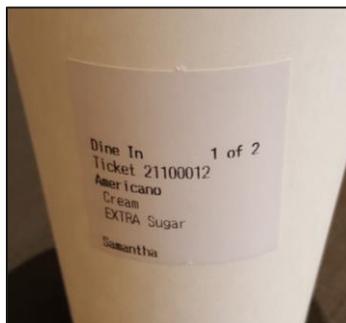
Label printing allows you to eliminate loose kitchen receipts, identify takeout orders, and simplify the order prepping process.

To purchase additional labels (also known as sticky media) go to <https://iconexstore.com> and type "Sticky" in the search box.

## WHAT PRINTS ON A LABEL?

A label is formatted with less information than a kitchen chit and is ideal for smaller, 40mm sticky paper. It includes:

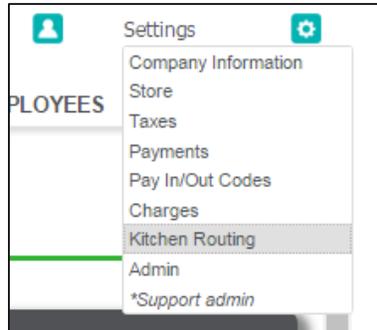
- Item Name
- Customer Name
- All Modifiers
- Order type
- Ticket number
- Order sequence, for example if there are two items in an order it will show "1 of 2"



## BACK OFFICE SET UP

To use the label printer, begin by adding a new kitchen device in the back office.

1. Log into [mystore.ncrsilver.com](http://mystore.ncrsilver.com)
2. Click **settings** in the top right of the page
3. Click **kitchen routing**



4. Click **Add Kitchen Device** and do the following:

Note: you will need to set up your kitchen groups ahead of time so that the system knows which items need printing and where they need printing.

### Kitchen Routing Setup

[+ ADD KITCHEN GROUP](#)
[+ ADD KITCHEN DEVICE](#)

NAME	NAME	DINE IN	TAKEOUT	DELIVERY
Coffee	Expo Printer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Expo	Grill Printer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grill	Label Printer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sandwich	Test 310 Printer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is where you control how menu items will be printed/presented on the kitchen devices.

1) First, setup kitchen routing groups and assign menu items to them. Kitchen routing groups control how items should be routed to the kitchen devices. A good example of routing group would be "Fountain Drinks" or "Grill Items".

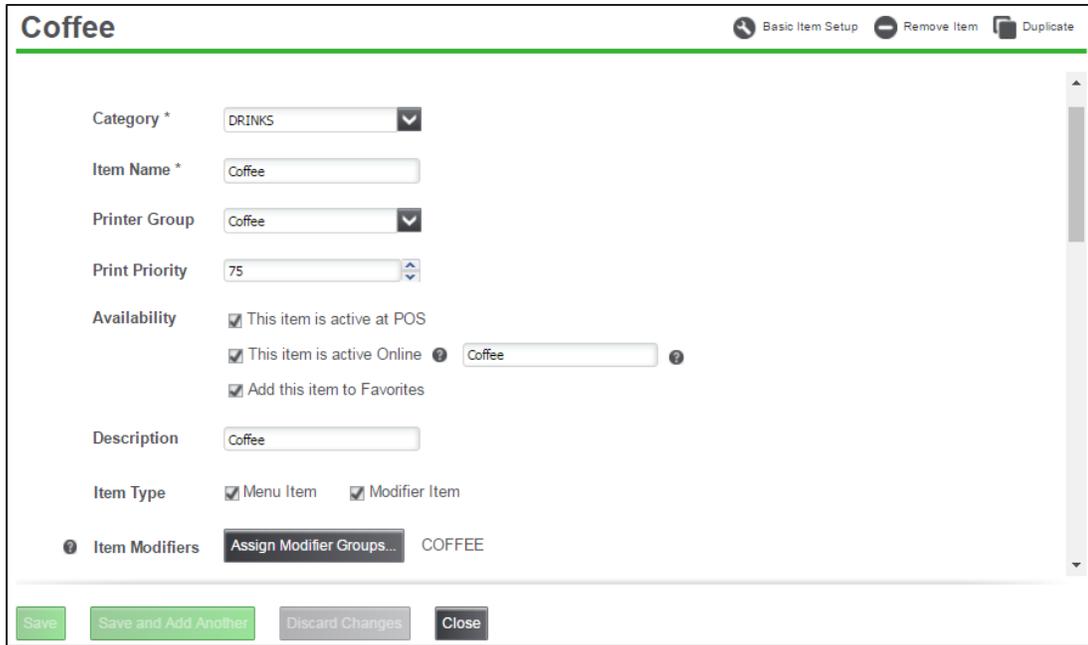
2) Then setup all your kitchen devices.

3) Finally, go through all your routing groups and for each group select on which devices items from that group should print.

[Save Changes](#)
[Discard Changes](#)

- a. Name the device, for example "Label Printer"
  - b. Check the box for **Label Printer**
  - c. Save Changes
  - d. If you have multiple label printers that require different settings, you can configure more than one device as a printer.
5. Check the boxes for the order types require label printing, like **Takeout** and **Delivery**.

- Now, make sure your items are assigned to a printer group by navigating to the menu and clicking the item. Select which group they should be assigned to and save.



**Coffee** Basic Item Setup Remove Item Duplicate

Category \* DRINKS

Item Name \* Coffee

Printer Group Coffee

Print Priority 75

Availability  This item is active at POS  
 This item is active Online Coffee  
 Add this item to Favorites

Description Coffee

Item Type  Menu Item  Modifier Item

Item Modifiers Assign Modifier Groups... COFFEE

Save Save and Add Another Discard Changes Close

## CONNECTING TO THE POS

The label printer connects to the Silver Pro Restaurant app through your wireless network and is simple to set up.

- Plug in the label printers power chord.
- Connect the label printer to your network router with an Ethernet cable.
  - Your iPads must be connected to the same network via Wi-Fi.
- Using the switch on the side, turn the printer on.
- Open the Silver Pro Restaurant App and log in.
- Open the slide-out menu and tap **settings**.
- Tap **Label Printers** then **Add Local Printer**
- Tap **Bixolon SRP-S300** once automatically discovered.
  - If you do not see the printer name, check to make sure your iPads are on the same network as the printer.
- Tap the kitchen device name you will use, if you only use one label printer you will only see one kitchen device.
  - In the steps above we used "Label Printer" as the kitchen device.
- You have the option to print a test label or run in safe mode.
- Once complete, tap **Done** and the printer will save.