

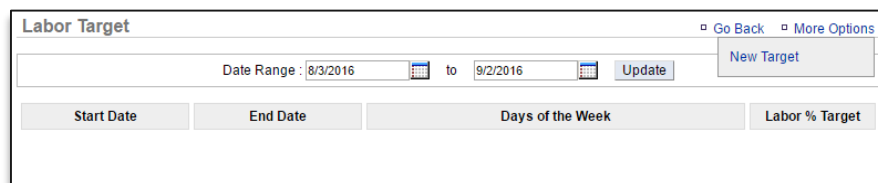
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## SETTING LABOR TARGETS

NCR Console's Employee Management module allows you to set multiple labor targets and monitor your performance against them. If a labor goal is set, the estimated labor costs adjust so you can see how close or far off you are from your labor goal as you schedule.

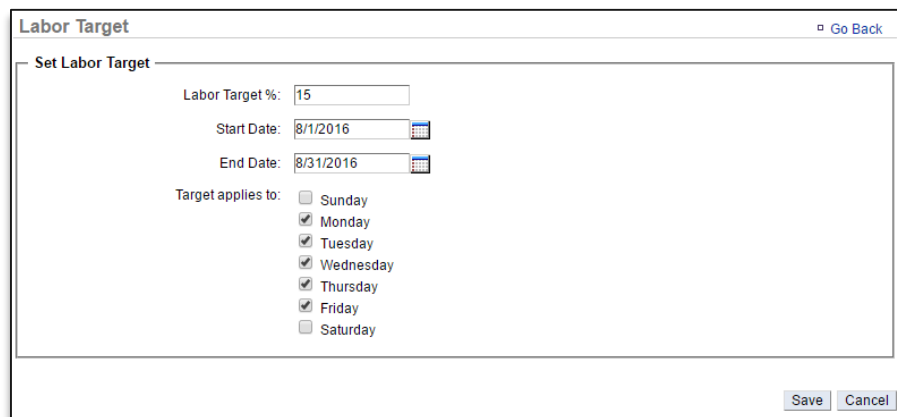
To Set a labor target:

1. Log into NCR Console, go to the **Store Tab** and click **Planning**
2. Click **Labor Target**
3. You will see any existing targets within an adjustable date range. You can adjust the dates by clicking the calendar icons in the date range and clicking **update**
4. To set a target, click **More Options** and **New Target** from the drop down



The screenshot shows the 'Labor Target' window. At the top, there are links for 'Go Back' and 'More Options'. Below this is a 'Date Range' section with two date pickers: '8/3/2016' and '9/2/2016', separated by 'to'. An 'Update' button is next to the date range. To the right of the date range is a 'New Target' button. Below the date range is a table with four columns: 'Start Date', 'End Date', 'Days of the Week', and 'Labor % Target'.

5. Enter the desired labor target percentage in the labor target cell
6. Select a start date and end date for the target
7. Click the days you wish to apply this target to. You can set multiple targets over the same time period but for different days



The screenshot shows the 'Set Labor Target' form. It has a 'Labor Target %' field with the value '15'. Below this are 'Start Date' and 'End Date' fields with calendar icons, showing '8/1/2016' and '8/31/2016' respectively. Below the dates is a 'Target applies to:' section with checkboxes for each day of the week: Sunday (unchecked), Monday (checked), Tuesday (checked), Wednesday (checked), Thursday (checked), Friday (checked), and Saturday (unchecked). At the bottom right are 'Save' and 'Cancel' buttons.

8. Click **Save**