

NOTIFICATION SETTINGS

The Notification settings platform allows you to set notification preferences for available reports. This makes it easy for you to receive reports and other information for your store once it is submitted or ready to view.

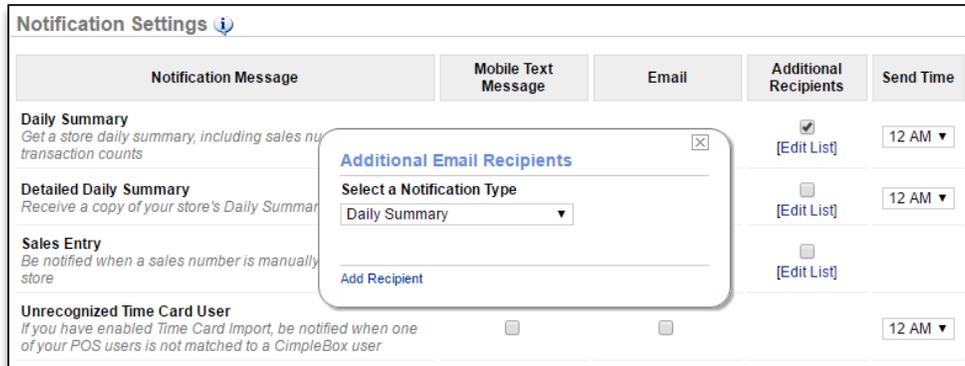
To set notification preferences:

1. Log into NCR Console and click **Settings** from the blue menu bar at the top of the page.
2. Click **Notification**
3. Under the **Mobile Text Message** column, check the boxes to the right of each report that you wish to receive notifications for
4. Under the **Email** column, check the boxes to the right of each report that you wish to receive notifications for
5. If you want report notifications to be sent to additional recipients, check the boxes to the right of each report under the **Additional Recipients** column
 - Not every method is available for every notification method

Notification Settings ⓘ

Notification Message	Mobile Text Message	Email	Additional Recipients	Send Time
Daily Summary Get a store daily summary, including sales numbers and transaction counts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	12 AM ▼
Detailed Daily Summary Receive a copy of your store's Daily Summary Report		<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	12 AM ▼
Sales Entry Be notified when a sales number is manually entered for your store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	
Unrecognized Time Card User If you have enabled Time Card Import, be notified when one of your POS users is not matched to a CimpleBox user	<input type="checkbox"/>	<input type="checkbox"/>		12 AM ▼
Survey Receive a notification when a Survey is submitted for your store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	
Review Receive a notification when a Review is submitted for your store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	
Inventory Par Level Report Receive a report listing inventory items that are above or below your par levels		<input type="checkbox"/>	<input type="checkbox"/> [Edit List]	12 AM ▼
Send message to: (Click here to change) (Click here to change)				
				<input type="button" value="Save"/> <input type="button" value="Cancel"/>

You can edit the recipient list at any time by clicking **Edit List**



1. Select delivery times by checking the dropdown arrow to the of each report under the **Send Time** column. This is not available for all reports
2. Click **Save**