The **Red Flag** in the Advanced Reporting module of NCR Console allows you to view average invoice amounts, discount totals, cleared ticket information, refund totals, price changes, cleared item information, etc. per employee for any date range you run. It is used to alert you to any suspicious activity that occurs on the POS.

To access the **Red Flag** report:

1. Log into NCR Console, go to the **Reports** tab and click **Other Reports**

2. Click **Red Flag Report** from the list of reports

3. A set of Calendar icons will appear to the right of **Date Range**. set the range then click **Run Report**

4. Once the report generates, you can click the **Change** link to the right of the date range to change the range

Red Flag Report

Date Range: 6/1/2016 - 6/30/2016 [Change]

Name	Invoices Qty	Average Invoice Amt	Discount Qty	Discount Amt	Net Discount %	Cleared Ticket Qty	Cleared Ticket Amt	Refund Qty	Refund Amt	Price Change Qty	Price Change Amt	Clear Item Qty	It
Amber Delcid	7	$38.51	30	$120.28	44.6%	0	$0.00	2	$58.99	2	$0.00	10	
Daniel Brooks	21	$11.98	3	$13.24	5.3%	13	$54,336.59	5	$25.60	0	$0.00	1	
Faith Woods	54	$41.02	27	$320.01	14.4%	6	$225.39	13	$361.94	9	$9.46	12	$1
Logan	1	$50,000.00	0	$0.00	0.0%	0	$0.00	0	$0.00	0	$0.00	0	
Shantia Majors	20	$2.28	8	$238.92	524.3%	12	$449.73	18	$644.35	0	$0.00	2	
Total	103	$512.44	68	$692.45	1.3%	31	$55,011.71	38	$1,090.88	11	$9.46	25	$1

5. There is a scroll bar at the bottom of this report which allows you to scroll to the right for more information

6. You can click on links within the details to direct you to corrosponding reports (for example, the number of cleared tickets takes you to the cleared check report)

TO EXPORT THE RED FLAG REPORT

1. Click **More Options** at the top right of the report

2. Click **Export**

3. An excel file will appear at the bottom left corner of the screen (or wherever your downloads appear)

4. Save the file to your computer for future reference

Version 1.0